

HISTORIC DISTRICT BOAD OF REVIEW

Minutes

July 1, 2019

The Madison City Historic District Board of Review held a special meeting on Wednesday, July 1, 2019 at 5:30 p.m. in City Hall. Valecia Crisafulli presided over the meeting with the following board members present: Josh Wilber, Sonny Ash, Susan Schmidt, Owen McCall, John Collins, and Betsy Lyman. Also present: Nicole Schell, City Planner – Preservation Coordinator.

Business - New:

V. Crisafulli laid out process to be followed for the meeting. V. Crisafulli opened floor for comments.

Topic	Correction/Comments	Comment from
3	keep section	Sonny
3	siding needs its own chapter	Josh
3	section needs removed because it's not complete	Owen
3	section is confusing because other elements are also building materials	Betsy
3	building materials is in every chapter	Josh
3	new title: Building Exterior Cladding	Nicole
3	Separate into chapters	Betsy
3	rename metals as Cast Iron	Owen
3	combine cast iron with storefronts as a sub section	Valecia
3	Title: Brick/Masonry/Stone	Nicole
5	remove section	Owen, Valecia, Josh
5	Issue with example because it is not appropriate on Federal homes	Sonny
5	this section gives guidance to people working on their homes	Betsy
5	should we have 4 sections (appropriate, not appropriate, recommended, not recommended)	Owen
5	guidelines need to be kept to items the board reviews and guidance sections should be removed and included within an educational piece	Nicole
5	guidance sections need to be kept since we don't have an educational piece	Owen
5	Keep section	Betsy, Sonny
5	move section to appendix	Josh, Susan (agreed)
6	Explain which post is which (Ball top, V Groove, etc.)	Susan
6	add timeline on which posts for which era - with hyperlinks to the house styles	Josh
7	allow it on accessory structures	Susan, Josh
7	5 V metal roofs on several structures downtown from 1950s	Sonny
7	issue with exposed fastener metal roofs is the washer	Sonny
7	#2 Metal roofing with exposed fasteners is not appropriate on primary structures.	Valecia
16	keep flow chart out: recommend something for city website	All
16	could include simple flow chart on board process instead of building flow chart: include within <b>introduction</b>	All
20	include photos of significant buildings which were demolished or buildings that received a demolition permit but were kept and restored/rehabbed	Valecia
20	discussion on review of process after board denies application	Betsy, Owen
Appendix: Maps	do not include other maps	Josh, Valecia

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Topic	Correction/Comments	Comment from
Appendix: A/NA	use standard definition	Valecia
Appendix: A/NA	reflects changes that in most cases would be consistent with the guidelines and typically approved by the board	Valecia
Appendix: A/NA	check ordinances on definition	Nicole
Intro	add email and phone number to routine maintenance	Josh
Appendix: Alt Materials	starting with alt materials considerations by type would have to go before council to change	Valecia
Appendix: Alt Materials	just keep matrix	Josh
Appendix: Alt Materials	alt materials considerations by type could be a handout	Valecia, Josh
Appendix: Alt Materials	need clause stating this is not an exhausted list	John
Appendix: Alt Materials	create approved materials list - could be updated after each meeting	Susan, Betsy
Appendix: Alt Materials	keep alt materials page, matrix, and of special note page	Valecia
Intro	oversight language: tweak language	Betsy

N. Schell noted that she is almost complete with the revisions to the guidelines and would have a new draft for the board and the public ready as soon as she could make the changes discussed at this meeting. N. Schell asked who wanted a red lined printed copy or a clean printed copy. Each board member responded with their choice.

No further business to be brought before the board.

J. Wilber made the motion to adjourn - seconded by O. McCall.

Meeting adjourned at 6:43p.m.

**BY ORDER OF THE MADISON CITY HISTORIC DISTRICT BOARD OF REVIEW**

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Valecia Crisafulli, Chair

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Nicole M Schell, City Planner – Preservation  
Coordinator