

REZONING APPLICATION

Date: _____

Hearing Date: _____

Fee: _____ \$60.00 _____

This application must be filled out and filed at least **20** days prior and no more than **40** days prior to be eligible for consideration at the meeting.

PLANS, DRAWINGS, ETC. SUBMITTED

Name of Applicant: _____

Address of Applicant: _____

Phone #: Home: _____ Work: _____

Name of Property Owner: _____

Legal Address of Property to be re-zoned: _____

Present Zoning: _____ Proposed Zoning: _____

Present Use: _____

Reason for requesting re-zoning: _____

Include with application available pictures, drawings, signage, setback requests, water & sewage availability, and a sketch of any construction to be done.

Hearing on this matter will be held _____ in City Hall. Certified letters are to be mailed to all adjoining property owners (includes: owners of real estate at corners, across streets alleys or easements, as well as others who may share a common boundary) at least **20** days prior to the hearing. Proof of mailing and green receipts must be provided to the Plan Commission office at least one (1) business day prior to meeting.

Names and addresses for the certified letters provided to applicant by the Plan Commission staff at time of filing this application.

(Date)

(Signature of Applicant)

If more space is needed for information, use back of application.

Hearing on this matter will be held _____ at 6:30 p.m. in the City Hall Building. As a property owner (includes: owners of real estate at corners, across streets alleys or easements, as well as others who may share a common boundary) in the vicinity, you are given notice so that you may be aware of your opportunity to attend this hearing and to ask any questions or voice any objections you may have. For any additional information you may need, contact the Building Inspector at his office in City Hall – Phone #: (812) 265-8324.

MADISON CITY PLAN COMMISSION

(This application may be used to send to adjoining property owners.)

MAILING INSTRUCTIONS

1. Mail the meeting notice to the property owner certified mail/return receipt at least ten (10) days prior to the meeting.
2. Return the mailing stubs AND green certified cards (signed by the neighbor) to the Plan Commission office at least one (1) working day prior to the meeting. WITHOUT THE CARDS, YOUR APPLICATION WILL NOT BE HEARD. Also, any returned letters are to be provided to the Plan Commission.
3. The applicant or representative must be present at the meeting.

If you have questions or need assistance, please contact the Plan Commission office (Louann) at 812-265-8324.

Louann – email: madisonpc@madison-IN.gov