

Fee: 10.00 (ad fee)

Hearing Date: \_\_\_\_\_

**APPLICATION FOR ADVISORY HEARING**

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone #: \_\_\_\_\_ (Home) Phone # \_\_\_\_\_ (work)

Location of property to be plated: \_\_\_\_\_

Legal description of property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Present Zoning of property: \_\_\_\_\_

Name of surveyor or engineer: \_\_\_\_\_

Name & address of property owner: \_\_\_\_\_

\_\_\_\_\_

Approximate cost of work to be done: \_\_\_\_\_

Copies of plat submitted with this application: \_\_\_\_\_

I, \_\_\_\_\_, agree to mail certified form letters to all adjoining property owners (includes: owners of real estate at corners, across streets alleys or easements, as well as others who may share a common boundary) at least ten (10) days prior to the public hearing and return the proof of mailing and receipts to the Plan Commission Office at least one (1) working day prior to meeting.

***Names and addresses for the certified letters provided to applicant by the Plan Commission staff at time of filing Advisory application.***

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Applicant)

**Hearing on this matter will be held \_\_\_\_\_ at 6:30 p.m. in the City Hall building. As a property owner in the vicinity, you are given notice so that you may be aware of your opportunity to attend this hearing and to ask any questions or voice any objections you may have. Any additional information that you may need, contact the**

## MAILING INSTRUCTIONS

1. Mail the meeting notice to the property owner certified mail/return receipt at least ten (10) days prior to the meeting.
2. Return the mailing stubs AND green certified cards (signed by the neighbor) to the Plan Commission office at least one (1) working day prior to the meeting. WITHOUT THE CARDS, YOUR APPLICATION WILL NOT BE HEARD. Also, any returned letters are to be provided to the Plan Commission.
3. The applicant or representative must be present at the meeting.

If you have questions or need assistance, please contact the Plan Commission office (Louann) at 812-265-8324.

Louann – email: [madisonpc@madison-IN.gov](mailto:madisonpc@madison-IN.gov)