



**General Business Setback Application**

Application Fee \$ 50.00  
Ad Fee (for Legal Notice) \$ 15.00  
**Total Due \$ 65.00**

Purpose: Per the City of Madison Zoning Ordinance, the Plan Commission shall approve or deny an applicant's proposed setbacks for property with a General Business (GB) zoning classification. The Board may modify the setbacks as a part of its approval.

This application must be filed at least 15 days prior to scheduled meeting to be eligible for consideration at that meeting. Actual deadlines vary due to holidays, office business hours and operating schedule, media publishing deadlines, etc. Deadlines are published publicly and can also be provided by contacting the Planning Office.

**APPLICANT INFORMATION**

Name: Lisa Perry, executive director  
Street: 220 Clifty Dr. Ste H  
City: Madison State: IN Zip: 47250  
Phone (Preferred): 812-273-0400  
Phone (Alternate): 812-273 812-801-5366  
Email: lisa@madisonchoices.com

*Choices For Women Resource Center of Jefferson Co.*  
**OWNER INFORMATION (IF DIFFERENT\*)**

Name: Alpha Life Choices Clinic  
Street: Same  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone (Preferred): \_\_\_\_\_  
Phone (Alternate): \_\_\_\_\_  
Email: \_\_\_\_\_

\* If Applicant is not Owner, MUST submit documentation from owner authorizing applicant on their behalf.

*118 Holt Dr.*  
PROPERTY FOR WHICH SETBACKS ARE PROPOSED **Parcel # 39-08-23-200-0026.002-007**  
Address and/or Legal Description of Property: Holt Dr. property - Recorded as Survey instrument #2023-03649 @ office of Recorder of Jefferson Co, IN  
Zoning Classification: GB *see attached description per purchase agreement Warrant Deed*  
Description of Proposed Use: Office space  
Setback Requests (from edge of right-of-way)  
North lot line: 63'6" East lot line: 23.7' South lot line: 25' West lot line: 25'  
Note: For lots with angles/odd shapes, an approximation can be listed above; however, details must be shown on site plan.

Submit property site plan detailing all requested setbacks. The site plan should also indicate structures, parking areas, adjoining streets and neighboring land uses.

Include any other documents/information which you feel will aid the Board in making its determination.

Certified letters MUST be mailed to adjoining property owners (includes owners of real estate at corners, across streets, alleys or easements as well as others who may share a common boundary) at least ten (10) days prior to the meeting. The Planning Office can assist you in obtaining this information. Proof of the Certified Mail receipts and the corresponding returned green cards shall be given to the Planning Office at least one (1) working day prior to the scheduled meeting. The Board will not review the application unless these are received.

I certify that the information provided in this application is true and accurate to the best of my ability and I understand and agree to the Certified mail stipulations.

1/4/23  
Date

Les DeWitt, Executive Director  
Signature of Applicant

<b>COMPLETED BY PLANNING OFFICE</b>	<b>Meeting Information: Plan Commission</b>
Application Accepted on: <u>1/19/24</u>	101 W Main St, Madison, IN 47250 – Council Chambers
Application Accepted by: <u>9AP</u>	Meeting Date: <u>2/12/24</u> Time: 5:30PM

**Documentation Review** (Completed by Planning Office)

- N/A Owner Authorization provided (if req'd)
- Var Site plan is adequate
- Var Application is complete
- Var GIS Information to applicant and attached
- Certified Mail Receipts received (attach)
- Certified Mail Green Cards received (attach)

Staff Notes