



MADISON *Indiana*

City Council Agenda

MEETING DATE: Tuesday, November 21, 2023, at 5:30 PM

MEETING PLACE: Madison City Hall- Council Chambers

- A. Lord's Prayer/Pledge of Allegiance
- B. Calling of roll & notice of absentees
- C. Reading, approving, correcting, or disposing of minutes from prior meeting.
- D. Presentation of petitions, memorials, remonstrance's, introduction of motions and guests
- E. Resolution or Bills
 - Ordinance 2023-20: Ordinance Amending Certain Portions of the Traffic Code
- F. Reports, recommendations, other business from standing/select committees of the city council.
- G. Reports of city officials
 - Director of Economic Development Tony Steinhardt III:
 - River Oak Chophouse recommendation for three-way riverfront liquor license
 - Winterwood Development Announcement
 - Speed Limit on Michigan Rd.
- H. Bills on third reading
- I. Bills on second reading
 - Ordinance 2023-19: Ordinance Establishing FEMA Grant Fund sponsor Carla Krebs
- J. Miscellaneous
- K. Public comments
- L. Mayor's comments
- M. Next Council Meeting: Tuesday, December 5, 2023, at 5:30 PM
- N. Motion to adjourn.



MADISON *Indiana*

Common Council Minutes

MEETING DATE: November 8, 2023

MEETING PLACE: Madison City Hall – Council Chambers

The Common Council of the City of Madison, Indiana met in regular session at 5:30 P.M. at City Hall, 101 W. Main St.

Mayor Bob Courtney opened the meeting with the Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Present: D. Dattilo, Thevenow, L. Dattilo, Bartlett, Krebs, Schafer, and Storm (7-0).

Minutes: Bartlett moved to approve October 18, 2023, minutes, seconded by Krebs. All in favor, motion carried (7-0).

Presentation of petitions, memorials, remonstrances, introduction of motion & guests:

Constitution Week Proclamation:

MPD Chief John Wallace: Awards for Conduct Above and Beyond the Call of Duty: The Madison Police Department has partnered with Walmart, which has provided the department with some funding and other awards for officers throughout various times of the year. Eight officers are being given awards during this period. Coin Awards were given out to officers in situations where they went above and beyond the Call of Duty to help others in a time of need. Plaques were given out to those who reflected leadership in law enforcement. Officers Adam Guzman, Phillip Wimpee, Aaron Watson Jr., Aaron Watson Sr., Trent Smith, Graham Heffelfinger, Curtis Shelpman, and Kayla Talyor-Moore all received awards for various situations.

Resolutions or bills:

Ordinance 2023-19: Ordinance Establishing FEMA Grant Fund: The city of Madison Police Department was awarded a FEMA Port Security Grant for the purpose of installing a Riverfront Camera System and explosives training for a Police K9. A separate account should be established for the deposit of monies received from the FEMA Port Security Grant and any future FEMA grants. The account shall be named the FEMA Grant Fund and all monies contained in the account shall be expended only for the limited and exclusive purpose of a Riverfront Camera System and explosives training for a Police K9 and the terms of other grants awarded by FEMA. The account shall be non-reverting. If the account is terminated by a subsequent ordinance, the remaining balance of the account shall revert to the general budget of the Common Council of the City of Madison, Indiana. The ordinance shall become effective immediately upon its adoption by the Common Council, signature by the Mayor, enrollment in the Book of Ordinances, and publication of notice required by law.

Reports, recommendations, and other business from standing/select committees of City Council:

None.

Report of city officials:

MPD Police Assistant Chief Jeremey Perkins: Total calls in October 2023 were 1,065 which was less than the previous month. Some spikes in those specific calls were from assisting motorists, B&E thefts, general disturbances, and parking problems. On October 22, 2023, four officers who had graduated from the Indiana

of the described property in Ordinance 2023-17 be changed from General Business (GB) to Medium Density Residential (R-8). Address 417 State St., parcel No. 39-08-27-442-004.000-007.

Thevenow made a motion to suspend the rules and move it to third reading, seconded by L. Dattilo. **Roll Call Vote:** Thevenow - Y, Krebs - Y, L. Dattilo - Y, Schafer - Y, Storm - Y, Bartlett - Y, D. Dattilo - Y. All in favor, motion carried (7-0).

Ordinance 2023-18: Creating a Fund to Receive Grant Money from the Bethany Legacy Foundation (Sp. Krebs): The Bethany Legacy Foundation is a non-profit health foundation dedicated to the health and wellness of the residents of Jefferson County. The Bethany Legacy Foundation will be making restricted donations for various health-related initiatives within the City of Madison. The City of Madison wishes to establish a fund to deposit monies donated from the Bethany Legacy Foundation to city initiatives. The monies donated will come as restricted donations for a specified purpose through an agreement for each donation which will specify the accepted use of funds. The fund shall be named The Bethany Legacy Foundation Donation Control Fund. The funds contained in the account shall be expended only for the exclusive purpose detailed in each restricted donation agreement. The council will review and agree to each donation agreement before accepting funds and no further appropriation is required. The express and written approval of the Board of Public Works and Safety shall be obtained before the expenditure of the funds from the account. The fund shall be nonreverting and exist perpetually unless terminated by a subsequent ordinance enacted by the Common Council. After termination, the remaining balance of the account shall revert to the general budget of the Common Council.

L. Dattilo made a motion to suspend the rules and move it to third reading, seconded by Krebs. **Roll Call Vote:** Thevenow - Y, Krebs - Y, L. Dattilo - Y, Schafer - Y, Storm - Y, Bartlett - Y, D. Dattilo - Y. All in favor, motion carried (7-0).

Public comment: None.

Mayor's comments: Mayor Courtney gave a brief explanation of how local government works within the Common Council meetings to the high school students who attend the meetings for class credits. Friday, November 10, 2023, city hall will be closed in observance of Veteran's Day. There will be many Veteran's Day events around the community starting Friday.

The next regular meeting will be Tuesday, November 21, 2023, @ 5:30 pm.

Adjourn: Thevenow moved to adjourn, seconded by Krebs. All in favor (7-0).

Attested:

President Pro Tempore

Kathleen M. Rampy, Clerk-Treasurer

ORDINANCE NO. 2023-20

Sponsor:

**AN ORDINANCE OF THE COMMON COUNCIL OF THE
CITY OF MADISON, INDIANA AMENDING CERTAIN PORTIONS OF THE CITY OF
MADISON TRAFFIC CODE ORDINANCE AS FOUND IN CHAPTER 73 OF THE CITY
OF MADISON MUNICIPAL CODE**

WHEREAS, the City of Madison has an Ordinance which establishes the City of Madison Traffic Schedules and now finds it necessary to amend such ordinance; and

WHEREAS, the City of Madison desires to amend the City of Madison Traffic Code Ordinance , Chapter 73, Schedule 1-Speed Limits; and hereby adopts the following:

NOW THEREFORE, be it ordained by the Common Council of the City of Madison, IN that the Traffic Code Ordinance previously enacted be amended to reflect as follows:

- The speed limit on Michigan Road between Autumnwood Drive and Clifty Drive (1991-11) is reduced from 40 m.p.h to 35 m.p.h.
- The speed limit on Sunrise Crossing Boulevard, from Michigan Road to end, is established as 20 m.p.h.

This Ordinance shall become immediately effective upon its adoption by the Common Council, signature of the Mayor, enrollment in the book of Ordinances, and publication of notice as required by law.

Any Ordinance in conflict with this Ordinance is hereby repealed.

The foregoing Ordinance was passed and adopted by the Common Council of the City of Madison, Indiana at a regular meeting held on the 19th day of December 2023.



MADISON

Indiana
Office of the Mayor

November 16, 2023

DRAFT APPROVAL LETTER

Elizabeth and Troy Riley
River Oak Chophouse, LLC
605 W. Main Street
Madison, IN 47250

Dear Elizabeth and Troy,

The Indiana State Legislature enacted I.C. 7.1-3-20 et. seq. (Act), permitting the Indiana Alcohol and Tobacco Commission to issue liquor licenses within the **Madison Riverfront Redevelopment District**. The Economic and Redevelopment Department collected and reviewed your application with the **Mayor for a Riverfront District 3-Way Liquor License permit**. We found that your application is in compliance and made a favorable recommendation to the City Council for their review during their November 21, 2023, public meeting.

City Council met in regular session on Tuesday, November 21, 2023, to review your application. They voted unanimously to approve it. Your next step is to fill out the application with the state. If you do not apply for your license through the state within their set time frame, you may choose to re-apply with a new application locally.

Thank you so much for your commitment to **Madison**. We look forward to the opening and success of your new restaurant for years to come. Do not hesitate to contact us if you have any questions.

Sincerely,

Bob G. Courtney
Madison's Mayor
City of Madison, Indiana



MADISON Indiana

Riverfront Liquor License Application

Obtaining a Liquor License within the Downtown Madison Riverfront Redevelopment District

Please turn in completed Application including \$1,500
Fee to: The Economic Development Department
City Hall, 101 West Main Street

Information Type: (Check All That Apply)

- Applicant
- Property Owner *will become property owner by Nov. 14*
- Tenant

Application Type: (Check One)

- Restaurant
- Cultural Experience Venue

Primary Owner Contact and Proof of Ownership (Please Attach)

(State of Indiana – Secretary of State Request)

Name: Elizabeth Manning Riley

Address: 9119 W St. Rd. 250, Deputy IN 47230

Phone No.: 812-592-0707 Fax No.: _____

E-mail Address elizmanning70@gmail.com

Business Classification (S Corp, LLC, Etc.): (Please Attach Proof)

llc

Other Owners/Percentages (if applicable)

Troy Riley 49%

_____ %

FOR OFFICE USE ONLY

10/26/23

Date Received

Bob, Tony, & Emily

Reviewed by

Date of Review

Council Approved

Condition of Eligibility Letter
Sent Date

Notes:

Business/Property Information:

Business Name: River Oak Chophouse, LLC

Address: 605 W Main St, Madison, IN 47250

Property Parcel ID Number: 391302222042000007 (Can be found online or through the planning office)

Or General location (if no address has been assigned provide a street corner):

Property Size: .14 acres or 36x107 square feet 3892

Zoning: Commercial

Madison Riverfront District Liquor License Permit Checklist:

1. Business plan for the business or how it will contribute to the cultural fabric and quality of life of Madison and support the growth of the Riverfront District. **(Please Attach)**
 - a. A detailed site plan that includes the size, floor plan, and layout of the venue and exterior dining areas (identifying seat count) **(Please Attach)**
 - b. Description of operations (hours, menus, schedule, etc.)

The restaurant will be open for lunch and dinner 5 or 6 days/nights a week. We will finalize the days and hours once we have our staff hired and trained. The menu will consist of high end cuts of steak, as well as, other proteins such as pork, chicken and seafood. Our chef, Nash Frederick, will be creating the menu and leading the kitchen staff. His style of cooking is comfort food with a creative twist. The food is almost all made-in-house and we have very little to no prepared, frozen food. Our Front of the House manager, Emily Pearson, will be coming from Crimson Oak in North Vernon to take over managing River Oak in Madison. We plan to renovate the courtyard in the summer of 2024 for additional outdoor seating.
 - c. Number of jobs and nature of jobs to be added to the community and salary range
In addition to our chef, we will be hiring a sous chef at an hourly rate of \$16-22. We will also be hiring 4-6 line cooks and dishwashers at an hourly rate of \$14-16. We will need bartenders, hostesses and servers. We expect to need 8-12 front of the house staff depending on the amount of hours each person is needing.

- d. Provide a statement of the Owner's day-to-day involvement in the operations of the business

Elizabeth Riley oversees the marketing and financial sides of the business. She will be available to help on the floor whenever needed. Troy Riley takes care of the maintenance of the building and helps behind the bar. He is available to help on the floor or kitchen whenever needed. Both Elizabeth and Troy Riley expect to be in the building daily, especially while the business is starting.

- e. Provide a statement of how you plan to collaborate and support the growth of the Riverfront District while encouraging a healthy, safe, and fun atmosphere, which generally complements other redevelopment efforts.

Our years of experience in the restaurant industry will allow us to create a space that is inviting, clean and safe. We plan to work with organizations in the downtown district and tourism to support the growth of the community. We believe the addition to courtyard dining will be well received by the community.

2. Submit a Plan for any improvements including a timetable for completion. (Building permits may be needed under separate application with the Planning Department) **(Please attach approval letter from planning department)**

- a. The plan should include financial and owner strength for the financing of the venture. **(Please attach either a letter from bank, or another form of financial information)**

3. Proof of insurance **(Please attach)**

- i. Business Liability

Our insurance agency, Shephard's Insurance, is currently working on securing this business liability

4. Submit one hard copy of the application, including a \$1,500 application fee

5. Submit the completed Application from the Indiana ATC

CONDITION OF ELIGIBILITY

All Madison Riverfront District Permit applications will be under review by the Economic Development Department, the Mayor, and City Council of the City of Madison.

If the application is approved the Mayor and the Common Council of the City of Madison will give the applicant a signed letter, to that effect. It is understood that the ATC will not take action on this, one, two, or three-way Riverfront District Liquor License without this letter of recommendation.

The applicant is responsible for contacting the City Planner, City Building Inspector and/or the City Zoning Board, to mutually identify any information, that is not applicable, needed for following City Ordinances and Permit Process. The applicant is required to provide any other information requested by the City of Madison, and the Economic Development Department to demonstrate compliance, with the requirements of the Riverfront District Permit.

Restaurants receiving one, two, or three-way licenses, within the District, will be required to sell a minimum of \$200,000 in gross food sales, for the first two years, and \$275,000 for the third year and beyond. The restaurant must be open a minimum of 240 days per year.

Cultural experience venues receiving one, two or three-way licenses within the District will be required to have a minimum performance capacity of 125 people and must adhere to the state minimum of food requirement under, 905 IAC 1-20-1, under the authority of IC 7.1-3-20-9.

As part of the yearly license renewal, applicants will have to demonstrate that these requirements have been met at the location for which the license has been granted, in addition to the requirements of the City of Madison application process.

Permits are not transferable, not portable within or without the district and any renewals are subject to compliance, with the terms of these local rules, and any agreement negotiated with the City of Madison. The permits shall not be pledged as collateral, or subject to any lien, judgment, property settlement agreement, or third-party claim.

The information included, in and with, this application, is completely true and correct to the best of my knowledge and belief.

Elizabeth Manning Riley

(Applicant's Signature)

10/25/23

(Date)

Property Owner's Signature (the "owner" does not include tenants or contract buyers): I authorize the filing of this application and will allow the City to enter this property for purpose of analyzing this request.

Elizabeth Manning Riley

(Owner's Signature)

10/25/23

(Date)

Tracy Dear Riley

(Owner's Signature)

10-25-23

(Date)

Ownership begins Nov 14, 2023

Economic Development Office

Phone (812) 274-0461
FAX (812) 265-3349
101 West Main

**AN ORDINANCE OF THE COMMON COUNCIL OF
THE CITY OF MADISON, INDIANA ESTABLISHING
THE FEMA GRANT FUND**

WHEREAS, the City of Madison Police Department was awarded a FEMA Port Security Grant No. EMW-2022-PU-00317-50 for the purpose of installing a Riverfront Camera System and explosives training for a Police K9 and,

WHEREAS, that a separate account should be established for the deposit of the monies received from the FEMA Port Security Grant and,

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Madison, Indiana as follows:

Section 1. An account is established for the deposit of monies received from the FEMA Port Security Grant No. EMW-2022-PU-00317-501 and any future FEMA grants.

Section 2. Said account shall be named the FEMA Grant Fund and all monies contained in said account shall be expended only for the limited and exclusive purpose of a Riverfront Camera System and explosives training for a Police K9 and the terms of other grants awarded by FEMA.

Section 3. Said account shall be non-reverting.

Section 4. If said account is terminated by a subsequent Ordinance enacted by the Common Council of the City of Madison, Indiana, the remaining balance of the terminated account shall revert to the general budget of the Common Council of the City of Madison, Indiana.