



# MADISON *Indiana*

## Board of Public Works and Safety Minutes

**MEETING DATE:** October 16, 2023, at 11:30 AM

**MEETING PLACE:** City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

**Calling of roll and notice of absentees:** Eaglin, Courtney, and Carlow (3-0).

**Approval of Minutes:** Eaglin moved to approve the October 16, 2023, minutes, seconded by Carlow. All in favor, motion carried (3-0).

**Claims:** Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

**Adjustments:** None.

**Unfinished business:** None.

### New business:

**Water SRF Disbursement Summary and Requests - #39-42:** Brian Jackson presented the SRF disbursement requests #39-40. Request 39 is a revision from Brackney, Inc. due to tools and materials that could not be included in the request. The revision is in the total amount of \$423,129.00. \$2,160 is going to retainage and the amount of the SRF disbursement is \$402,035.00. Request 40 is from SIRPC, and it was approved at the last meeting. Brian will re-submit with the revised totals. Request 41 is from Commonwealth Engineers. There are three invoices dated September 9, 2023. Invoice 57198 for construction fees is \$18,906.83. Invoice 57200 for the Resident Project Representative (RPR) ongoing inspections for \$40,186.10. Invoice 57201 for Water Modeling & Am. Iron & Steel is \$293.69. The total amount for the three invoices is \$59,396.62. The amount of the disbursement request is \$59,387. Request 42 from Dave O'Mara Contracting for work for the Water Treatment Plants dated July 31, 2023. The total amount of the invoice is \$45,709.00. The total retainage amount is \$2,285.00. The amount of the disbursement request is \$43,424.00.

**Motion:** Eaglin moved to approve SRF Disbursement Request #40, seconded by Carlow. All in favor, motion carried (3-0).

**Inflatable Contract with Dynamic Displays for Christmas Festival:** This contract is for the big inflatable balloons for the city Christmas parade for \$10,000.00. The contract is similar to last year's.

**Motion:** Eaglin moved to approve the Inflatable Contract with Dynamic Displays, seconded by Courtney. All in favor, motion carried (3-0).

Resolutions 46B, 47B, and 48B were misnumbered in the BPW agenda. The correct numbers were edited in the minutes to appropriately reflect their correct numbers.

**Street Closure Resolution 47B: Get Out the Vote Block Party:** Cara Fox, on behalf of the Little Golden Fox, has requested a street closing in conjunction with the Get Out the Vote Block Party to be held on Friday, October 27, 2023. The requested streets shall be closed on Friday, October 27, 2023, from 3:00 p.m. until 10:00 p.m.

**Motion:** Eaglin moved to approve Resolution 47B, seconded by Carlow. Courtney recused himself from the vote due to being a candidate in the election. All in favor, motion carried (2-0).

**Partial Parking Resolution 48B: Horror @ the Ohio Film Festival: Request to block three parking spaces: 105-109 E. Main St.:** Elizabeth Auxier, on behalf of Friends of the Ohio Theatre, Inc. has requested a closing of three parking spaces directly in front of 105, 107, and 109 East Main Street for the organization's Horror at the Ohio Film Festival event to be held on October 20 and 21, 2023. The requested parking spaces shall be closed from Friday, October 20, 2023, at 8:00 a.m. through Saturday, October 21, 2023, at 11:59 p.m.

**Motion:** Eaglin moved to approve Resolution 48B, seconded by Carlow. All in favor, motion carried (3-0).

**Street Closure Resolution 49B: Mill & 2<sup>nd</sup> Street Block Party:** Rusty Bladen has filed a request for a street closing in conjunction with an annual block party for the neighbors living on or around Mill St. and Second St. to be held on Sunday, October 22, 2023. The street shall be closed on Sunday, October 22, 2023, from 12:00 p.m. until 8:00 p.m.

**Motion:** Courtney moved to approve Resolution 49B, seconded by Carlow. All in favor, motion carried (3-0).

**2024 Agreement with Salvation Army re. Winter Warming Shelter:** This is the fourth year that the city has entered into a formal MOU regarding the winter warming shelter with the Salvation Army. The only change to the agreement from last year's agreement is the dates. The Salvation Army provides volunteers and their training to provide a safe environment during frigid temperatures. The City of Madison partnered with the North Madison Christian Church to invest in the facility which provided upgrades to the laundry, bathroom, and shower facilities. Mayor Courtney asked for the board's permission to finalize and execute the presented agreement on behalf of the city.

**Motion:** Carlow moved to approve the 2024 Winter Warming Shelter Agreement with the Salvation Army, seconded by Eaglin. All in favor, motion carried (3-0).

**Fire Department SOP Changes:** Kenny Washer, Fire Chief, presented the board with several SOPs that have been resubmitted for their review and approval. The SOPs presented have been back and forth between the company and the committee a couple of times. Kenny believes that the wording is correct now. There was a total of 13 SOPs for review, which included Administration Organization, Firefighter Qualifications, Firefighter Compensation, Firefighter Trainee, Fire Company Reporting Procedures, Fire Company Administrative, Mobile Vehicle Fire Operations, Hazardous Materials Response, Natural Gas Response, Annual Training Requirement, Uniform Training Sign-In Sheets, Firefighter Training Trainee Completion, and Roll-N-Rack Sign-Out Sheet.

**Motion:** Eaglin moved to approve the Fire Department SOP Changes as presented, seconded by Carlow. All in favor, motion carried (3-0).

**PACE Application: 108 E. 3<sup>rd</sup>:** 108 E 3<sup>rd</sup> St., William and Stacy Barnes, are wanting to rehabilitate the garage at the rear of the property. Their grant amount request is for \$7,500.00.

**Motion:** Eaglin moved to approve the PACE Application for 108 E St., seconded by Carlow. All in favor, motion carried (3-0).

Mike Peak, the acting Street Superintendent, wanted to make the public announcement and remind the board that starting October 23, 2023, the street department will start with their annual leaf pick-up on the hilltop and downtown. The order of where they start and end has not been decided yet. The stop bars are also down in Miles Ridge.

John Wallace, Police Chief, informed the board that next week the Madison Police Department will have their first explosive K9. The dog will be accompanied by Ptl. Jared Sweet. The dog was funded by FEMA with a Homeland Security Grant that the department applied for and has received. Operation Pullover was started today, which is a state grant, focusing on the pullover of impaired and dangerous drivers, as well as addressing seat belt issues.

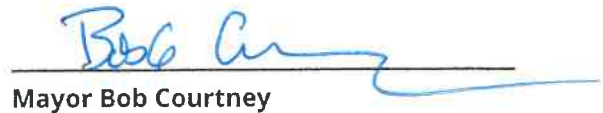
**Next meeting:** Monday, November 6, 2023, at 11:30 AM.

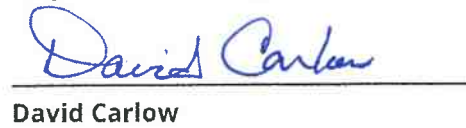
**Adjourn:** Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:

  
Kathleen M. Rampy, Clerk-Treasurer

  
Karl Eaglin

  
Mayor Bob Courtney

  
David Carlow

**PACE Midpoint: 523-525 West St., 912 and 914 W. 1<sup>st</sup>:** 523-525 West St., owned by Marilyn Hance, has been in the process of being restored. They have completed over half the grant application as requested. They have done tuckpointing, and painting, and have started work on the interior. She is requesting half of the disbursement in the amount of \$12,500.00. 912 W 1<sup>st</sup> St., owned by Trevor and Van Crafton, is a double-sided building that is being restored. They have completed over half of their PACE grant, including siding, and installing windows and doors, and have started the interior. They are requesting half of the disbursement in the amount of \$12,500.00. 914 W 1<sup>st</sup> St., also owned by Trevor and Van Crafton, is over halfway completed. They are requesting half of the disbursement in the amount of \$12,500.00.

**Motion:** Courtney moved to approve the PACE Midpoints, seconded by Eaglin. All in favor, motion carried (3-0).

**PACE Finals: 510 W Main St., 217-219 E Main St.:** Shirley Smalley, 510 W Main St., completed work on the property which included foundation work, replacement of rotten wood around the rear porch, and worked on all the exterior wood, including painting. She has completed her grant according to the agreement and is requesting the full disbursement of \$7,500.00. 4-H Acquisitions, LLC, 217-219 E Main St., completed work on this property including painting and repairs of all windows and doors facing the alley and rear of the building, the foundation, and the fire escape. They are requesting the full disbursement of \$7,500.00.

**Motion:** Eaglin moved to approve the PACE Finals, seconded by Courtney. All in favor, motion carried (3-0).

**PACE Extension: 208 E Main St.:** Katlin Beck at Swell Stay, LLC, has requested an extension for a period of four months on the PACE grant for 208 E Main St. The new deadline is January 13, 2024. The amount she was approved for was \$25,000.00. She has not received a midpoint disbursement.

**Motion:** Courtney moved to approve the PACE Extension, seconded by Carlow. All in favor, motion carried (3-0).

Nicole Schell, Director of Planning, made a public announcement that the city is taking applications for a final round for 2023. The applications are limited to dilapidated structures or dangerous buildings grants. The deadline is October 30, 2023.

**Mayor's comments:** The city has a successful event weekend. Mayor Courtney thanked the City of Madison – Street Department and all of the staff that contributed their efforts over several months to coordinate the event with the Madison Area Chamber of Commerce. There are currently a lot of public safety areas in the community being addressed. There will be a ribbon-cutting for the opening of all the shops at Sunrise Crossing on the hilltop on October 30, 2023. The city is anticipating a groundbreaking for the downtown neighborhood DG Market by the end of the month. INDOT was anticipating that Hanging Rock Hill would be open by last weekend, but unfortunately, that did not happen due to weather and contractor resources. They are down to the striping of the roads. The hill will possibly be opened sometime this week, and this is subject to INDOT's coordination with those contractors. The city Trick-or-Treat date and time will follow the state and will be held on Halloween night, October 31, 2023, from 6:00 p.m. to 8:00 p.m.

**Public comment:** Carolanne Rogers, 934 W Main St., addressed the board to voice her concerns about traffic safety issues in her area. Mayor Courtney agreed that striping on the roads is something that is lacking and suggested that while the road project on Mulberry is taking place, they consider some striping indicators to help with the traffic safety issue.