



Application for a Residential Foundation Permit

Application Fee \$50.00

Paper applications will be accepted by the Office of Planning, Preservation, and Design; however, electronic submissions through our Permit Portal are preferred. This application can be submitted electronically at www.madison-in.gov/reporting.

Purpose: Per the City of Madison Building Regulations Ordinance, no building permit shall be issued for the foregoing purposes, unless the application for a permit is accompanied by a plat or sketch of the proposed location showing lot boundaries, and by plans and specifications showing the work to be done. **This application is to complete the foundation of a new residential structure prior to submitting plans for the complete construction.**

This application must be filed prior to work beginning on a property located within the City of Madison. All contractors and subcontractors must be registered with the City of Madison. This can be done by filing an application for General and Specialized Contractor's Registration.

APPLICANT INFORMATION

Date: _____
Property Owner(s) Name: _____
Business Name: _____
Mailing Street Address: _____
City: _____ State: _____ Zip: _____
Phone (Preferred): _____ Phone (Alternate): _____
Email: _____

PROJECT INFORMATION

Project Street Address: _____
Project Parcel ID Number (obtained from the office): _____
Project Contact Name: _____ Project Contact Phone #: _____
Sq. Ft. of Building: _____ Proposed Use: _____
811 Confirmation #: _____ Cost of Construction: _____
Acreage to be disturbed: _____

Description of Work: _____

If any of the following approvals are required, please provide approval date(s) –

Historic Board Approval – Date Received: _____

Board of Zoning Appeals Approval – Date Received: _____

Plan Commission Approval – Date Received: _____

Construction Stormwater General Permit (CSGP) – Date Received: _____

Please provide the business name or name of the contractor who will be performing the work on this project.

Concrete Contractor _____

Excavating Contractor _____

Foundation Contractor _____

General Contractor _____

Masonry Contractor _____

Other _____

I certify that the information provided in this application is true and accurate to the best of my ability.

Date

Signature of Applicant

COMPLETED BY PLANNING OFFICE	
Permit #: _____	Building Permit Fee: _____
Application Accepted on: _____	Zoning: _____
Application Approved on: _____	Application Accepted by: _____
	Application Approved by: _____

Documentation Review (Completed by Planning Office)

____ Application is complete

____ Site Plan

____ Footer or Foundation Plan

____ Contractor Reg. & Ins. Verified

____ Board Approvals Verified

____ Use Verified with Zoning Ord.

____ ADA Parking Plan Approved/Submitted