



## Application for Floodplain Development Permit

Ad Fee (for Legal Notice)	\$ 15.00
Recording Fee	\$ 25.00
<b>Total Due</b>	<b>\$ 40.00</b>

Paper applications will be accepted by the Office of Planning, Preservation, and Design; however, electronic submissions through our Permit Portal are preferred. This application can be submitted electronically at [www.madison-in.gov/reporting](http://www.madison-in.gov/reporting).

Purpose: Per the City of Madison Floodplain Regulations, application for a floodplain development permit shall be made to the Floodplain Administrator on forms furnished by him or her prior to any development activities, and may include, but not be limited to, the following: plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill, storage of materials or equipment, drainage facilities, and the location of the foregoing.

### APPLICANT INFORMATION

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (Preferred): \_\_\_\_\_  
 Phone (Alternate): \_\_\_\_\_  
 Email: \_\_\_\_\_

### OWNER INFORMATION (IF DIFFERENT\*)

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (Preferred): \_\_\_\_\_  
 Phone (Alternate): \_\_\_\_\_  
 Email: \_\_\_\_\_

*\* If Applicant is not Owner, MUST submit documentation from owner authorizing applicant on their behalf.*

### PROJECT INFORMATION

Address of Property: \_\_\_\_\_  
 Legal Description of Property: \_\_\_\_\_  
 Zoning Classification: \_\_\_\_\_  
 Description of Existing Use: \_\_\_\_\_  
 Description of Proposed Use: \_\_\_\_\_

### Structural Development (Please check all that apply):

#### Type of Structure

- Residential (1 to 4 Family)
- Residential (More than 4 families)
- Non-Residential
  - Elevated
  - Floodproofed
- Combined Use (Residential and Non-Residential)
- Manufactured (mobile) Home
  - Located within a Manufactured Home Park
  - Located outside a Manufactured Home Park

#### Type of Structural Activity

- New Structure
- Addition to Existing Structure<sup>2</sup>
- Alteration to Existing Structure<sup>2</sup>
- Relocation of Existing Structure<sup>2</sup>
- Demolition of Existing Structure<sup>2</sup>
- Replacement of Existing Structure<sup>2</sup>

<sup>2</sup>Estimated Cost of Project: \_\_\_\_\_

**Other Development Activities (Please check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> Excavation (not related to a Structural Development) | <input type="checkbox"/> Watercourse alteration                             |
| <input type="checkbox"/> Clearing   | <input type="checkbox"/> Drainage improvement (including culvert work)      |
| <input type="checkbox"/> Placement of fill material                           | <input type="checkbox"/> Individual water or sewer system                   |
| <input type="checkbox"/> Grading  | <input type="checkbox"/> Roadway or bridge construction                     |
| <input type="checkbox"/> Mining   | <input type="checkbox"/> Other development not listed above (specify below) |
| <input type="checkbox"/> Drilling   | _____   |
| <input type="checkbox"/> Dredging   |   |

\*NOTE: If the value of an addition or alteration to a Structure equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure. A relocated structure must be treated as new construction.

**FLOOD INFORMATION**

The proposed development is located on FIRM map panel: \_\_\_\_\_

The date on the FIRM: \_\_\_\_\_

**The proposed development is located in Flood Zone (Check One):**

- A       AI-30       AE       AO       AH       8       C       D       X

If the proposed development is located within either Zone AI-30 or Zone AE, is it also located within a regulatory floodway?

- YES      If YES, a No Rise Certificate is necessary before proceeding.  
 NO

Regulatory Flood Elevation: \_\_\_\_\_' NAVD      Flood Protection Grade (NAVD): \_\_\_\_\_' (FPG = NAVD + three feet)

I certify that the information provided in this application is true and accurate to the best of my ability. I understand that:

- The permit may be revoked if any false statements are made in this application.
- If revoked, all work must cease until a permit is re-issued.
- The development may not be used or occupied until a Certificate of Compliance is issued.
- The permit will expire if no work is commenced within 6 months of the date of issuance.
- The permit will not be issued until any other necessary local, state or federal permits have been obtained.
- By signing and submitting this application, the Applicant gives consent to the local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a Certificate of Compliance.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

**COMPLETED BY PLANNING OFFICE**

Application Accepted on: \_\_\_\_\_  
 Application Approved on: \_\_\_\_\_

Application Accepted by: \_\_\_\_\_  
 Application Approved by: \_\_\_\_\_

**Documentation Review (Completed by Planning Office)**

- |                                       |   |
|---------------------------------------|---|
| ____ Application is complete          | ____ Floodproofing Certificate (if req'd) |
| ____ Site Plan                        | ____ No-Rise Certificate (if req'd)       |
| ____ Elevation Certificate (if req'd) |   |