



## Application for Variance from Floodplain Regulations

Ad Fee (for Legal Notice)	\$ 15.00
Recording Fee	\$ 25.00
<b>Total Due</b>	<b>\$ 40.00</b>

Paper applications will be accepted by the Office of Planning, Preservation, and Design; however, electronic submissions through our Permit Portal are preferred. This application can be submitted electronically at [www.madison-in.gov/reporting](http://www.madison-in.gov/reporting).

Purpose: Per the City of Madison Floodplain Regulations, the Floodplain Administrator shall hear and decide all requests for variances from requirements of Chapter 156.

This application must be filed at least 20 days prior to scheduled meeting to be eligible for consideration at that meeting. Actual deadlines vary due to holidays, office business hours and operating schedule, media publishing deadlines, etc. Deadlines are published publicly and can also be provided by contacting the Planning Office.

### APPLICANT INFORMATION

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (Preferred): \_\_\_\_\_  
 Phone (Alternate): \_\_\_\_\_  
 Email: \_\_\_\_\_

### OWNER INFORMATION (IF DIFFERENT\*)

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (Preferred): \_\_\_\_\_  
 Phone (Alternate): \_\_\_\_\_  
 Email: \_\_\_\_\_

*\* If Applicant is not Owner, MUST submit documentation from owner authorizing applicant on their behalf.*

### PROPERTY FOR WHICH A VARIANCE IS REQUESTED

Address and/or Legal Description of Property: \_\_\_\_\_  
 \_\_\_\_\_

Zoning Classification: \_\_\_\_\_

Description of Existing Use: \_\_\_\_\_

Description of Proposed Use: \_\_\_\_\_

#### Property is located within:

Floodway: \_\_\_\_\_ Floodway Fringe: \_\_\_\_\_

\*NOTE: No variances for the construction of new residential structures in the floodway are allowed that are not in accordance with IC 14-28-1.

Property is located on: \_\_\_\_\_ acres                      Elevation of the lowest floor of the structure: \_\_\_\_\_

**DESCRIPTION OF VARIANCE**

List sections of the Floodplain Regulations for which a variance is requested: \_\_\_\_\_

\_\_\_\_\_

Describe why a variance is requested: \_\_\_\_\_

\_\_\_\_\_

Describe how the failure to obtain a variance would result in exceptional hardship: \_\_\_\_\_

\_\_\_\_\_

Provide a detailed Narrative statement demonstrating that the requested variance conforms to the following standards. For questions that can be answered with a Yes/No, you must include why. Use additional pages if necessary.

1. Is the proposed work on a recognized historic structure?

Yes    \_\_\_                      No    \_\_\_

If yes, will the improvements maintain the historic integrity of the structure and not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure?

\_\_\_\_\_

2. Is there danger to life and property by flooding or erosion damage?

\_\_\_\_\_

3. What is the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner?

\_\_\_\_\_

4. Describe the importance of the services to be provided by the facility to the community.

\_\_\_\_\_

5. If this facility is located on the waterfront, describe the necessity for that location.

\_\_\_\_\_

6. Describe the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage.

\_\_\_\_\_

7. Describe the compatibility of the proposed use with existing and anticipated development.

\_\_\_\_\_

Provide a detailed Narrative statement demonstrating that the requested variance conforms to the following standards. For questions that can be answered with a Yes/No, you must include why. Use additional pages if necessary.

8. Describe the relationship of the proposed use to the comprehensive plan and floodplain management program for that area.

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9. Describe the safety and access of ordinary and emergency vehicles to the property during times of flood.

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10. Describe the expected height, velocity, duration, rate of rise, and sediment of transport of the floodwaters at the site.

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11. Describe the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

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I certify that the information provided in this application is true and accurate to the best of my ability and I understand that:

- No variance for a residential use within a floodway subject to § 156.29 or § 156.31(A) may be granted.
- Any variance granted in a floodway subject to § 156.29 or § 156.31(A) will require a permit from the Indiana Department of Natural Resources.
- Variances to the provisions for flood hazard reduction § 156.26 may be granted only when a new structure is to be located on a lot of one-half acre or less in size, contiguous to and surrounded by lots with existing structures constructed below the flood protection grade.
- The issuance of a variance to construct a structure below the flood protection grade will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and such construction below the flood protection grade increases risks to life and property.

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Date

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Signature of Applicant

**COMPLETED BY PLANNING OFFICE**

Application Accepted on: \_\_\_\_\_

Application Accepted by: \_\_\_\_\_

Application Approved on: \_\_\_\_\_

Application Approved by: \_\_\_\_\_

**Documentation Review** (Completed by Planning Office)

\_\_\_ Owner Authorization provided (if req'd)

\_\_\_ Narrative Statements completed (Page 1 and #1 - 11 above)

\_\_\_ Application is complete

\_\_\_ GIS Information to applicant and attached