



Application for Driveway Permit

Application Fee: \$25.00

Paper applications will be accepted by the Office of Planning, Preservation, and Design; however, electronic submissions through our Permit Portal are preferred. This application can be submitted electronically at [www.madison-in.gov/reporting](http://www.madison-in.gov/reporting).

Purpose: Application is hereby made for permission to install a driveways to be connected to any streets proposed or accepted by the City of Madison or to alter any city street gutter, curb, or sidewalk.

**APPLICANT INFORMATION**

Date: \_\_\_\_\_  
 Property Owner Name: \_\_\_\_\_  
 Mailing Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (Preferred): \_\_\_\_\_ Email: \_\_\_\_\_

**LOCATION OF THE DRIVEWAY**

Street Address: \_\_\_\_\_  
 Intersecting Street (if applicable): \_\_\_\_\_  
 Parcel ID (can be obtained from the office): \_\_\_\_\_

Submit property site plan showing parking, adjoining streets and proposed location of the driveway or affected city gutter, curb or sidewalk.

Existing Culvert Size: \_\_\_\_\_ New Culvert Size: \_\_\_\_\_  
 Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_  
 Dig Safe/811 #: \_\_\_\_\_

**Type of Construction (check all that apply):**

- Alteration of a street curb by cutting the curb or otherwise demolishing the curb.
- Alteration or blockage of the city street gutter.
- Sidewalk alteration.
- New or widening of existing driveway for the ingress/egress of a city street.

Est Start Date: \_\_\_\_\_ Est. Completion Date: \_\_\_\_\_

I certify that the information provided in this application is true and accurate to the best of my ability.

\_\_\_\_\_  
Date Signature of Applicant

<b>COMPLETED BY OFFICE</b>	
Application Accepted on: _____	Application Accepted by: _____
Application Approved on: _____	Planning Department: _____
Street Department: _____	Utility Department: _____