



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: July 15, 2024, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Courtney, Eaglin, and Carlow were present (3-0).

Approval of Minutes: Carlow moved to approve the July 1, 2024, minutes, seconded by Eaglin. All in favor, motion carried (3-0).

Claims: Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: None.

New business:

Volunteer Firefighter Update: Fire Chief Kenny Washer informed the Mayor via email that the city's Deputy Chief, Jeremy Cornelius, has resigned from his position due to increased responsibilities at his full-time job. The Mayor, Chief Washer, and other command staff will work on appointing a new Deputy Chief.

Water Utilities SRF 67 & 68: SRF request No. 67 is for Commonwealth Engineers. There are three invoices dated 06/27/2024. Invoice 59984 is for \$21,761.07 for construction and post-construction. Invoice 59985 is \$89,914.05 for RPR Inspection. Invoice 59986 is for \$207.43 for American Iron and Steel Compliance fees—the total amount of the invoices is \$111,882.55. The total amount of disbursement No. 67 is \$111,883.00. SRF request No. 68 is for Dave O'Mara Contracting for work at the Water Treatment Plants. Dated 07/08/2024, the total amount of the invoice is \$93,732.50. The total retainage amount is \$4,686.63 (\$4,687.00 rounded). The Pay Application amount due is \$89,045.87. The total amount of SRF disbursement No. 68 is \$89,046.00. **Motion:** Eaglin made a motion to approve SRF 67 & 68, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2024-33B: DonutNV: Becky Pyles of DonutNV has requested the closure of four parking spaces in front of the James Dell clothing store at 108 West Main Street on certain dates through 2024. This is to allow their food truck to operate for food vending. The parking spaces will be closed from 10:00 p.m. to midnight on the following dates: Friday, July 19, 2024; Friday, September 27, 2024; Friday, October 25, 2024; and Thursday, November 7, 2024. After setting up, the tow vehicle will be detached, leaving two parking spaces open for public use. In addition, on the aforementioned dates, two more parking spaces directly in front of the store will be closed from 10:00 pm on Friday to 8:00 pm on the following Saturday. **Motion:** Eaglin made a motion to amend and approve the request to only include the dates of Friday, July 19, 2024, Friday, October 25, 2024, and Thursday, November 7, 2024, seconded by Carlow. All in favor, motion carried (3-0). The board is also requesting an update on the decibel reading of the generator and picking up any litter as a result of the food truck.

Public Comment Regarding Resolution 2024-33B: Justin Priest, 176 East Fountain Alley and co-owner of Betty Jeffries and James Dell, echoed the fact that having this food truck outside the shop is a great cross-promotional experience for the customers and the business.

Resolution 2024-34B: Pakalana Poke: Isa Center, representing Pakalana's Poke Wagon, has requested the closure of a two parking spaces directly in front of the Scarlet Begonia store at 118 East Main Street. This closure is requested to allow the food truck to park and operate for food vending on Saturday, July 20, 2024. The parking space will be closed from 10:00 am to 6:00 pm on Saturday, July 20, 2024, in order to accommodate Pakalana's Poke Wagon for setting up and operating the food vending. **Motion:** Courtney made a motion to approve Resolution 2024-34B, seconded by Eaglin. All in favor, motion carried (3-0).

Public Comment Regarding Resolution 2024-34B: Koko Heath, 118 East Main Street, and owner of Scarlett Begonia, wanted it on record that she did invite Pakalana's Poke Wagon for the event and would like to have the resolution approved.

Resolution 2024-35B: HOS Coffee: Sabrina Rider, HOS Coffee, has requested the closure of a two parking spaces directly in front of the Serendipity store at 205 East Main Street. This closure is requested to allow the food truck to park and operate for food vending on Saturday, July 20, 2024. The parking space will be closed from 10:00 am to 6:00 pm on Saturday, July 20, 2024, in order to accommodate HOS Coffee for setting up and operating the food vending. **Motion:** Courtney made a motion to approve Resolution 2024-35B, seconded by Eaglin. All in favor, motion carried (3-0).

PACE Grant Amendments: 108 E. Third St., 1003 East St.: Brian Marshall of 1003 East Street is requesting an amendment to remove the windows from his original scope of work. The PACE Committee voted to approve the amendment. This changes his grant amount from \$25,000.00 to \$24,250.00. Bill Barnes of 108 East Third Street received another quote for his scope of work regarding tuckpointing. His original contractor was no longer available, and his new quote is significantly higher than his original. The amendment would include removing a portion of tuckpointing. The removal will not change his grant amount. **Motion:** Eaglin moved to approve the PACE Grant Amendments, seconded by Carlow. All in favor, motion carried (3-0).

PACE Applications: 118 W. Fifth St., 604 Mulberry St., 811 E. Second St., 221 E. Second St., 301 Jefferson St., 820 W. Main St.: All of these applications are for dilapidated structures who are requesting \$25,000.00 in grant funds. 604 Mulberry Street scope of work includes electrical, floor joists, subfloors, rear addition work, tuckpointing, doors, windows, trim, and paint. 118 W. Fifth Street scope of work includes foundation, roofing, siding, framing, doors, and windows. 301 Jefferson Street scope of work includes electrical, window repair, framing, and storefront restoration. 221 E. Second Street is the companion building for 301 Jefferson Street with the same scope of work. 820 W. Main Street scope of work includes foundation work, doors, siding, and framing. 811 E. Second Street and 811.5 E. Second Street is a duplex, and the scope of work includes foundation work, framing, siding, windows, doors, front porch work, and paint. **Motion:** Courtney moved to approve the PACE Finals for 604 Mulberry, 118 W. Fifth, 301 Jefferson, 221 E. Second, and 820 W. Main, seconded by Eaglin. All in favor, motion carried (3-0). **Motion:** Courtney moved to approve the PACE Finals for 811 and 811.5 E. Second with the proviso that the outbuilding structure also be repaired by completion of the main structures, seconded by Eaglin. All in favor, motion carried (3-0).

PACE Finals: 417 W. Second St., 815-817 W. Second St., 110 E. Main St.: 417 W. Second Street completed their rehabilitation grant. Work included the porch columns and railings. They are requesting the final disbursement of \$7,500.00. 815-817 W. Second Street has completed their dilapidated structures grant. Work included foundation work, exterior wall repair and reconstruction, and installation of windows. They are requesting the final disbursement of \$12,500.00. 110 E. Main Street completed their rehabilitation grant. Work included scaffolding, heating, and cooling unit installation, removal of stucco wall, brick replacement, new flashing installation, and re-pointing ad crown work. They are requesting a

disbursement of \$9,659.37. **Motion:** Courtney moved to approve the PACE Finals, seconded by Carlow. All in favor, motion carried (3-0).

Unfinished Business:

PACE Funding Request for 524 Jefferson St./Madison Christian Health: Remains tabled.

Resolution 2024-31B: Soup Stew Chili and Brew.: **Motion:** Courtney moved to take Resolution 2024-31B off the table, seconded by Carlow. All in favor, motion carried (3-0). **Motion:** Eaglin moved to approve Resolution 2024-31B, seconded by Carlow. All in favor, motion carried (3-0).

Mayor's comments: There is still a number of road construction throughout the community, and it has been paused due to the Regatta and Fourth of July holiday. It will resume after. The TSO modernization is continuing to make good progress on the plans. Select my Cart process closes July 31, 2024. If a household does not sign up by July 31, 2024, they will automatically be provided a 65-gallon container. The delivery of new equipment will be arriving soon, and the containers will be disseminated by October. Mayor Courtney gave a brief explanation on sidewalk obstructions as it is becoming more of a problem throughout the community.

Board member Carlow addressed Chief Scudder regarding an issue that has been occurring with people parking in front of the fire hydrant at Crystal Beach. Chief Scudder will have a conversation with patrol captains for extra monitoring. Scudder also let the board know that there will be a swearing in for a new MPD patrolman at the council meeting tomorrow night. Bryan Shaw of the Planning Department made a recommendation to the board that there be no signs at all on sidewalks when food trucks are there. ADA compliance is 40 feet.

Public comment: Bryan Shaw of the Planning Department made a recommendation to the board that there be no signs or displays at all on sidewalks when food trucks are there explaining it is especially difficult for the handicapped due to the obstructions. Isa Center asked the board a few questions regarding possible issues and sidewalk obstructions that may arise from food trucks. Koko Heath echoed Bryan's concerns regarding signage and displays on sidewalks.

Next meeting: Monday, August 5, 2024, at 11:30 AM.

Adjourn: Eaglin moved to adjourn, seconded by Courtney. All in favor, motion carried (3-0).

Attested:



Shirley Rynearson, Clerk-Treasurer



Karl Eaglin



Mayor Bob Courtney



David Carlow

