



P.A.C.E. Preservation & Community Enhancement Grant Program
Dilapidated Structures Grant Report – Scope of Work

Purpose: To provide a detailed Scope of Work for a Dilapidated Structures Grant project.

APPLICANT INFORMATION

Date: _____

Property Owner Name: _____

Phone (Preferred): _____ Phone (Alternate): _____

Email: _____

PROJECT AND GRANT INFORMATION

Street Address: _____

Total Amount of Grant Awarded (can be obtained from the office): _____

DESCRIPTION OF THE PROJECT

Please provide a summary of the project.

Additional pages are attached.



DETAILED PROJECT BUDGET WORKSHEET - EXTERIOR FACADE

List all major tasks to be completed as part of the Project. Each item must have a clear anticipated completion date.

Task #	Description of Work	Total Task Budget	Estimated Completion Date
	SAMPLE: Replace roof	\$5,000	April 1, 2024
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
	Totals		

Additional pages are attached.



DETAILED PROJECT BUDGET WORKSHEET - UNSAFE STRUCTURE ITEMS

List all major tasks to be completed as part of the Project. Each item must have a clear anticipated completion date.

Task #	Description of Work	Total Task Budget	Estimated Completion Date
	SAMPLE: Replace roof	\$5,000	April 1, 2024
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
	Totals		

Additional pages are attached.



DETAILED PROJECT BUDGET WORKSHEET – OTHER ITEMS

List all major tasks to be completed as part of the Project. Each item must have a clear anticipated completion date.

Task #	Description of Work	Total Task Budget	Estimated Completion Date
	SAMPLE: Replace roof	\$5,000	April 1, 2024
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
	Totals		

Additional pages are attached.

I understand that the grant funds must be used only for the project described in this application. The work must be completed as agreed to as a part of the grant agreement. If a project is not completed the recipient(s) may request an extension to the City of Madison Board of Works and Safety. I understand that a failure to complete any project may result in the City of Madison placing a lien on the property in order to recover grant monies in the amount of monies received by Recipient(s). I understand that if any plans to the project change, I must notify the P.A.C.E. Grant Program Staff.

Applicant(s) Signature

Date