



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: October 7, 2024, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Courtney, Eaglin, and Carlow were present (3-0).

Approval of Minutes: Eaglin moved to approve the September 17, 2024, minutes, seconded by Carlow. All in favor, motion carried (3-0).

Claims: Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: None.

New business:

Introduction of New Department Head – Chris Hale, Director of Streets, Facilities, & Solid

Waste: Mayor Courtney formally introduced Chris Hale as the new Director of Streets, Facilities, and Solid Waste for the City of Madison. During the meeting, Chris provided the board and the public with a comprehensive update on his activities and progress during his initial weeks in the role.

MPD Update – Shawn Scudder, Chief of Police: Chief Scudder announced to the board the appointment of Jeff Rynearson as the new Operations Manager for the Police Department. In his new role, Jeff's initial responsibilities will include an evaluation of the department's policies and procedures.

SRF Disbursement Request #L-3: SRF Disbursement Request L-3, for Dave O'Mara Contracting, dated 09/09/2024 for work at the Water Treatment Plants. The total amount of the invoice is \$135,969.00. The total retainage amount is \$6,798.45 but rounded to \$6,798.00. The amount due to pay app L-3 is \$129,170.55. The amount of the SRF Disbursement No. L-3 is \$129,171.00. **Motion:** Eaglin motioned to approve SRF Disbursement Request #L-3, seconded by Carlow. All in favor, motion carried (3-0).

General Services Agreement for Engineering with Jacobi, Toombs, and Lanz, LLC: The city is retaining JTL to perform services in coordination with a project as described in the contract attachment. JTL agrees to perform the services in consideration of the compensation described in Attachment A and by the terms described in Attachment B. The attachments contain the project requirements and terms and conditions. The contract and attachments can be viewed on the City of Madison website. **Motion:** Eaglin made a motion to approve the General Services Agreement for Engineering with Jacobi, Toombs, and Lanz, LLC, seconded by Carlow. All in favor, motion carried (3-0).

2024-2025 Contract with Salvation Army for Winter Warming Shelter: The City of Madison and the Salvation Army are entering into a Memorandum of Understanding regarding another year of the Winter Warming Shelter. The agreement will be in effect from November 1, 2024, to October 31, 2025. The Madison Winter Shelter will be open for emergency shelter between the hours of 7:30 PM and 7:00 AM. The shelter is in the dining room of the Madison Salvation Army Corps – located at 331 E. Main Street. When overnight temperatures are forecasted to reach 32 degrees or less, contingent upon the availability of trained/certified staff/volunteers and resources. A decision will be made at 5:00 PM. Both parties acknowledge that the Salvation Army is not designed to provide overnight shelter. Shower and laundry facilities will be available upon the availability of volunteers to assist with this. **Motion:** Courtney made a motion to approve the Winter Warming Shelter Contract with Salvation Army, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2024-48B: Street Closure for IN Historic Preservation Conference: Austin Sims, on behalf of the Madison Main Street Program, has requested a street closing for the said group in connection with the Preserving Historic Places, Indiana's Statewide Preservation Conference, they will be hosting on Thursday, October 24, 2024. The southbound lane of Broadway Street from the north side of Main Street to the south side of Third Street shall be closed from 11:00 am to 2:45 pm on Thursday, October 24, 2024. **Motion:** Eaglin made a motion to approve Resolution 2024-48B, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2024-49B: Winter Farmers' Market: Brittany Demaree, on behalf of the Madison Main Street Program and Madison Farmers Market, has filed a street and sidewalk closing request for said group in connection with the Madison Farmers Market to be held every Saturday from October 26, 2024, through December 28, 2024. The following street and sidewalk shall be closed from 8:00 am to 1:00 pm every Saturday from October 26, 2024, through December 28, 2024: the southbound lane of Broadway Street from the north side of Main Street to the south side of Third Street and the sidewalk on the north side of Main Street and west side of Broadway Street between Main Street and 411 Broadway Street. **Motion:** Courtney made a motion to approve Resolution 2024-49B, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2024-50B: Madison Music Movement "Starving Artists" Avenue: Joel Storm and Charlie Rohlfing, on behalf of the Madison Music Movement have requested a street closing in connection with the Starving Artists' Avenue Artistry to be held on Saturday, October 19, 2024. Central Avenue between Main Street and the north side of the entrance/exit to the City parking lot shall be closed on Saturday, October 19, 2024, from 10:30 am until 2:30 pm. **Motion:** Courtney made a motion to conditionally approve Resolution 2024-50B with the condition that city staff communicates with Joel Storm and Charlie Rohlfing to capture the event safety plans, seconded by Eaglin. All in favor, motion carried (3-0).

Nuisance/Unsafe Structures Update: Code Enforcement Officer Duey O'Neal presented to the board on the various types of cases he is currently handling. These include nuisances, unsafe structures, abandoned vehicles, and overgrown weeds and grass. To view a copy of this presentation, please visit the City of Madison YouTube channel.

PACE Midpoints: 308 Elm St., 600 W. 5th St.: Springdale Cemetery, 600 W. 5th St., is a dilapidated structure grant working on windows, doors, foundation, and drainage. They are asking for half of the disbursement of \$12,500.00. 308 Elm St. is a dangerous structure grant. The home was devastated by a fire, and they have received a building permit to build a new home. They are asking for half of the disbursement of \$5,000.00. **Motion:** Courtney made a motion to approve the PACE Midpoints, seconded by Eaglin. All in favor, motion carried (3-0).

PACE Extension: 600 W. 5th St.: Springdale Cemetery has requested an extension for five months on the PACE Grant for 600 W. 5th Street. The new deadline is June 30, 2025. The grant amount they were approved for was \$25,000.00. They have not received a midpoint disbursement but have applied for it. They have a current 12-month extension until November 17, 2024, but the additional request is due to the nature of the work and the delay by contractors. **Motion:** Eaglin moved to approve the PACE Extension, seconded by Carlow. All in favor, motion carried (3-0).

PACE Finals: 518 E. 2nd St., 803 E. 2nd St.: 803 E. 2nd St. was a dilapidated structures grant where they replaced windows and doors. They are asking for the final disbursement of \$7,483.57. 518 E. 2nd St. was a rehabilitation grant. Work included windows and storm windows. They are asking for the full disbursement of \$7,500.00. **Motion:** Courtney moved to approve the PACE Finals, seconded by Eaglin. All in favor, motion carried (3-0).

Presbyterian Church Representatives: An application was submitted to the city for a curb cut in front of the Madison Presbyterian Church to improve accessibility. The board requested final plan details to ensure ADA compliance, how it would improve accessibility, construction handling, and neighbor notification for restricted parking impact. **Motion:** Courtney moved to approve the construction subject to the excavation permit process for the accessibility ramp in front of Presbyterian Church, seconded by Eaglin. All in favor, motion carried (3-0).

Mayor's comments: For assistance with the rollout of the new city-provided trash containers, community members can contact city hall. It is important not to deface the trash containers with spray paint, as each container is associated with a serial number that corresponds to the owner's address. Mayor Courtney provided the community with tips regarding the new trash containers. Thanks to all the volunteers, Madison Police Department, Street Department, and the Utilities Department the past few weekends for dedicating their time to the events around town, including the Tri Kappa Home tours and Chautauqua. The Ohio River Legacy Park Ribbon Cutting will be held on November 1, 2024.

Public comment: Robert Lofton, 313 Hendricks Street, inquired and addressed issues with a neighboring house that has become a nuisance. The city Building Inspector Bryan Shaw and Code Enforcement Officer Duey O'Neal were available at the meeting to address these concerns. Lofton also had questions regarding the new city trash containers and street parking.

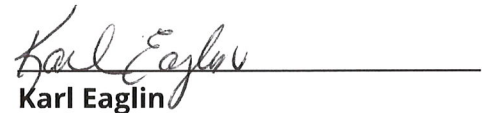
Next meeting: Monday, October 21, 2024, at 11:30 AM.

Adjourn: Carlow moved to adjourn, seconded by Eaglin. All in favor, motion carried (3-0).

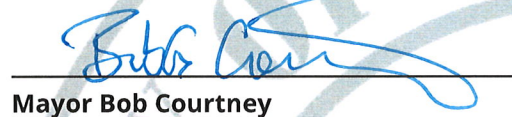
Attested:



Shirley Rynearson, Clerk-Treasurer



Karl Eaglin



Mayor Bob Courtney



David Carlow

