

HISTORIC DISTRICT BOARD OF REVIEW

Minutes

July 22, 2024

The Madison City Historic District Board of Review held the regularly scheduled meeting on Monday, July 22, 2024 at 5:30 p.m. at 101 W. Main Street. Mike Pittman presided over the meeting with the following members present: Happy Smith, Carol Ann Rogers, and Sandy Palmer. Also present was Nicole M Schell – Director of Planning. Ken McWilliams, William Jewell, and Jed Skillman were absent.

M. Pittman gave an overview of what to expect for those who have never been to a Historic District Board of Review meeting. Once the application is announced the applicant or representative will come up to the microphone to answer any questions. N. Schell will present the particulars on the project. The board will then go through a list of items to see if they meet the guidelines. M. Pittman added that at the end of each application, the board will vote.

6/24/2024 Minutes:

M. Pittman asked if everyone had a chance to read the minutes for the meeting on June 24, 2024, and had any corrections or additions.

S. Palmer moved to approve the minutes. Seconded by C. Rogers.

Roll Call:

S. Palmer	Approved
C. Rogers	Approved
H. Smith	Approved
M. Pittman	Approved

Minutes stand approved.

Applications:

1. Lea Ann Williams – C. of A. to replace rotting wood windows on back porch with white vinyl windows.
Location: 227 W. First St.
Zoned: Historic District Residential (HDR)

N. Schell showed photos provided by the applicant and explained the changes proposed by the applicant. Lea Ann Williams was present.

L. Williams explained that the house has been in the family since 1902. All of the other windows on the house are vinyl.

C. Rogers asked about intent to keep same window pattern (4 over 3). L. Williams confirmed that the pattern would stay the same.

H. Smith asked about age of windows. L. Williams stated the windows appear to be original, but are damaged, though she denied termite presence. H. Smith stated that the wooden windows can almost always be repaired. She believed that the window quotes provided by window repair companies are not being truthful that the windows cannot be repaired. She believes that the windows are in good enough shape to repair, rather than replace.

L. Williams stated that she did not know of wood window repair companies were in the area. She was willing to have the windows looked at again.

H. Smith asked if L. Williams was wanting to replace the windows for the look or for the warmth and functionality. L. Williams confirms the reasons as both. The windows do not crank open anymore.

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C. Rogers asked about opening windows. L. Williams explained that some do still open, but they are not the ones she was intending to replace.

C. Rogers asked if L. Williams could have the windows re-evaluated and to have L. Williams return to the board with updates.

H. Smith offered a list of wood window specialists to L. Williams for second opinions.

H. Smith moved to table the application. C. Rogers seconded the motion.

New/Old Business:

Charles Ricketts, member of the public, came forward to speak on an issue in the community, but chose to defer until a full board was present.

Staff Report:

July 2024 Fast-Track Applications

Applicant	Address	COA
Kyle Helton	730 W. Main St	Replace doors
Steve and Jane Martin	907 W. Main St	Replace siding with LP Smart siding and add storm door
Rebecca Brown	302 West St	Reopen window opening and replace window
Kim Nyberg	324 Mulberry St	Painted sign above door and on glass of door

July 2023 COA Review

Applicant	Address	COA	Completion Status
Summers, Charlene	811 E. First St.	Siding; doors; windows	Yes
Matheney, Jeffrey	708 E. Second St.	Storm door, awning	In progress
Heitz Sign Company	129 E. Main St.	Sign	Yes

C. Rogers made a motion to adjourn the meeting – seconded by H. Smith.

Meeting adjourned at 5:48 p.m.

BY ORDER OF THE MADISON CITY HISTORIC DISTRICT BOARD OF REVIEW


 Mike Pittman, Chairman


 Brenna Haley, Historic Preservationist