



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: Monday, February 3, 2025, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Eaglin, Courtney, and Carlow were present (3-0).

Approval of Minutes: Eaglin moved to approve the January 21, 2025, minutes, seconded by Carlow. All in favor, motion carried (3-0).

Claims—General/Payroll: Carlow moved to approve the general and payroll claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: None.

New business:

SRF Disbursement Requests 10L, 1SRFINT, and No. 2SRFINT - Utilities Superintendent Brian Jackson: SRF Request No. 10L for MW Cole Construction includes a pay application dated December 27, 2024, with a total invoice amount of \$94,740, including a retainage of \$4,737. The SRF Disbursement No. 10L totals \$81,769, which fully utilizes the \$1 million allocated by the county for the water project. Additionally, SRF Disbursement No. 1SRFINT amounts to \$8,234, incorporating the \$4,737 retainage. The funds for Disbursement No. 1SRFINT are drawn from the accrued interest on the original \$12 million loan, which had a pre-disbursement balance of \$466,255. Future payments for the water project will be sourced from this interest account. SRF Request No. 2SRFINT for Dave O'Mara Contracting, related to Water Treatment Plants (Division "A"), includes Request No. 21R dated December 12, 2024, for a partial retainage release. The total retainage release amount in Pay App 21R is \$183,682, which is also the amount of SRF Disbursement 2SRFINT. Following this disbursement, the remaining retainage balance is \$45,920. **Motion:** Courtney moved to approve the SRF Requests, seconded by Eaglin. All in favor, motion carried (3-0).

In the INDOT Water project, the fire hydrant at the Riverview Drive intersection is set for removal, with costs still unknown. Additionally, the water line at the culvert by Grote needs relocation, with an estimated cost of \$28,500. For Wastewater, the Terrace Drive aerial sewer repair is estimated to cost between \$15,000 and \$20,000. The Waste Treatment Plant SCADA upgrade is projected at \$37,500. Several lift station pumps or hatches require replacement, including Hereford Rear at \$15,300, Thomas Hill Road at \$12,720, and JC-12 (Short's Addition) at \$7,800. At the Well's Drive Lift Station, the building structure next to the wet well requires wall lining, though the cost is not yet determined. Sewer bypassing will be necessary during this process, with an estimated cost of \$18,500. Installing this bypass will allow it to be used during the future upgrade of Well's Drive Lift Station. Flow testing and smoke testing are also planned on tributaries to Well's Drive Lift Station. In Water projects, the Altitude Valve Pit relocation north of the SR 62 water tower requires securing an easement for the new location. The costs for engineering and materials are currently being gathered.

Contract with Sunset Cinema for Movies in the Park – Assistant Parks Director Tanya

Burnette: Brett Ricketts was introduced to the board as he transitions from his role as Senior Center Coordinator to taking on additional responsibilities, including event management. The contract for Movies in the Park remains with the same vendor the city has used in previous years. The agreement follows a structure similar to the past and includes five movie screenings. The event will be fully funded through sponsorships. **Motion:** Courtney moved to approve the contract with Sunset Cinema for Movies in the Park, seconded by Carlow. All in favor, motion carried (3-0).

Golf Cart Contract – Deputy Mayor Mindy McGee: The golf course currently has 35 carts, many of which are in poor condition, with maintenance costs exceeding their actual value. Of the 35 carts, 33 are operational, while two have been stripped for parts. After discussions about the ideal number of carts needed for Sunrise, the initial estimate of 60 was adjusted to 45. Additionally, a utility cart will be provided for the grounds staff to navigate the course efficiently. This plan was budgeted for in the 2025 budget process. **Motion:** Eaglin moved to approve the golf cart contract, seconded by Carlow. All in favor, motion carried (3-0).

Recommendation – Clerk-Treasurer Shirley Rynearson: The Clerk's Office has been working with the city's financial institution and accounting software provider to implement a new system designed to enhance reconciliation, reporting, data management, and internal accounting processes. This system will integrate with the city's bank accounts, streamlining financial operations. There is a one-time implementation fee, along with an annual maintenance cost. Additionally, the bank will charge a monthly fee per account. **Motion:** Courtney moved to approve the accounting software system recommendation, seconded by Carlow. All in favor, motion carried (3-0).

PACE Extensions: 302 & 304 West, 612 Mulberry – Historic Preservationist Brenna Haley: Rebeccah Brown has requested an extension of 12 months on the PACE Grant for 302 West St. The new deadline is February 3, 2026. The grant amount they were approved for was \$25,000. They have not received a midpoint disbursement. Rebeccah Brown has requested an extension of 12 months on the PACE Grant for 304 West St. The new deadline is February 3, 2026. The grant amount they were approved for was \$25,000. They have not received a midpoint disbursement. Rebeccah Brown has requested an extension of 12 months on the PACE Grant for 612 Mulberry St. The new deadline is February 3, 2026. The grant amount they were approved for was \$25,000. They have not received a midpoint disbursement. **Motion:** Courtney moved to approve the PACE Extension, seconded by Carlow. All in favor, motion carried (3-0).

Mayor's Comments: Regarding the City's Event Safety Plan, it would be beneficial to conduct a comprehensive review of the safety guidelines established a few years ago to ensure they remain effective and up to date. This review is particularly important in light of recent tragedies in other communities involving vehicles driving through festival events, highlighting the need for enhanced safety measures. The city hosts too many events with a lot of pedestrian activity to not revisit the guidelines. There is a City Council meeting tomorrow night, Tuesday, February 4, 2025.

Public comment: Deputy Mayor McGee provided several updates to the board. At the last meeting, the board approved up to \$450,000 for the city's insurance package renewal. After working closely with the insurance and risk management team, the city finalized the package at a total cost of \$424,000. Regarding CCMG, the city had the opportunity to apply for 50% more funding than usual, up to \$1.5 million. Taking full advantage of this, the city applied for \$3 million to support the Main Street project. This funding will supplement existing grants and other financial resources designated for the reconstruction of Main Street, covering the area from Mill to Broadway. The goal is to have the project under contract by early June. This initiative aligns with the broader revitalization plan,

complementing Phase Two, which spans from the incline bridge to Mill, and Phase One, which extends from the top of the hill to the incline bridge.

Next meeting: Tuesday, February 18, 2025, at 11:30 AM. **Monday is President's Day*

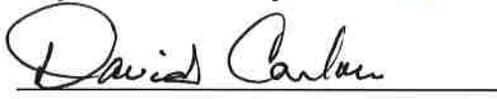
Adjourn: Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:


Shirley Rynearson, Clerk-Treasurer


Mayor Bob Courtney


Karl Eaglin


David Carlow

